

WHEN: SUNDAY, SEPTEMBER 18, 2011

TIME: NOON TO 9 P.M.

WHERE: DOWNTOWN
(MAIN STREET, WEST CHICAGO)

WHAT: 10'X10' SPACE

COST: \$50.00

DUE BY: August 18, 2011



GENERAL INFORMATION

1. Tents, tables and chairs are not provided. Each vendor is responsible for own set-up, table, table covering and/or chair.
2. All tents must be weighted.
3. Booths must be manned between Noon and 9:00 p.m.
4. All display stands, tables, racks, shelves, etc., must be kept within the marked boundaries of each vendor's space. Please adhere to this rule out of consideration for other vendors and the general public.
5. All items for sale must be priced. Vendor must supply bags or wrappings and a written receipt for all purchases. Collection of State sales tax is the responsibility of each vendor.
6. Each vendor will be notified by e-mail of space assignment and set-up time within two weeks prior to the event.
7. Displays should not be removed before 9:00 p.m. Violation of this rule will prohibit vendor from next year's event.
8. Vendor parking is available at the Park District's lot located at 157 W. Washington Street.
9. Vendor spaces are limited and assigned on a first come basis.
10. Food vendors require additional \$100 electrical fee in addition to temporary food service permit, available at DuPage County Health Department (630) 682-7400.
11. Photographs taken at event may be used for future promotion.

QUESTIONS OR MORE INFO?

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